



**The San Diego Chapter  
of the International  
Association of Administrative  
Professionals<sup>®</sup>  
and Viejas Enterprises**

**Invite You to Join Them for An  
Educational Seminar**

(Approval of recertification points pending)

**Saturday, March 20, 2010 at  
The DreamCatcher Room @  
Viejas**



**Cost: \$30.00 per  
person**

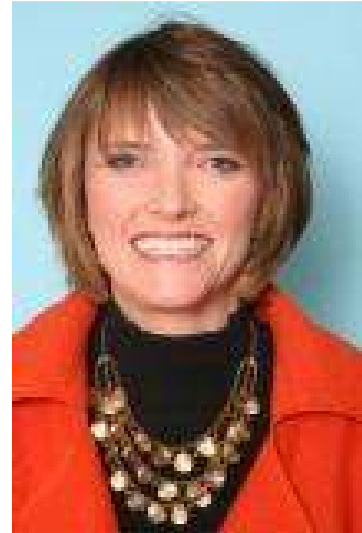
**Registration Deadline:  
Friday, March 12, 2010**

**Registration/Breakfast:  
8:30 am  
Workshops:  
9:20 am-12:30 pm**

For More Information or questions, contact  
Dianne Berg at 619 400-2445, or [dberg@san.org](mailto:dberg@san.org)

# WORKSHOP INFORMATION

Kerry Donovan, Human Resource Manager at Amylin Pharmaceuticals will present:



**WHAT HUMAN RESOURCES IS LOOKING FOR IN EMPLOYEES AND JOB CANDIDATES**



Cindy Lewis, Training Analyst for the San Diego County Regional Airport Authority (SDCRAA), will present:

**THE RELATIONSHIP BETWEEN TIME MANAGEMENT, STRESS, AND PERFORMANCE REVIEWS**



IAAP Educational Seminar & Breakfast  
 Saturday, March 20, 2010  
 8:30 a.m. – 12:30 p.m.

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 Alpine

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**Space Is Limited - Register Today!**

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Enclosed is \$ \_\_\_\_\_ for \_\_\_\_\_ individual registration(s)

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(Please print)

(Please print)

Name \_\_\_\_\_

Name \_\_\_\_\_

Company \_\_\_\_\_

Company \_\_\_\_\_

Street \_\_\_\_\_

Street \_\_\_\_\_

City/State/Zip \_\_\_\_\_

City/State/Zip \_\_\_\_\_

\*E-mail \_\_\_\_\_

\*E-mail \_\_\_\_\_

\* Phone: \_\_\_\_\_  
 \*required IAAP ID# (if applicable)

\* Phone: \_\_\_\_\_  
 \*required IAAP ID# (if applicable)

To ensure proper registration, please make check  
 payable to: "San Diego Chapter IAAP"

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 payable to: "San Diego Chapter IAAP"

Mail check with form to:

Mail check with form to:

Dianne Berg  
 San Diego County Regional Airport Authority  
 PO Box 82776  
 San Diego, CA 92138-2776

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 San Diego, CA 92138-2776

Registrations will be confirmed via email upon receipt.

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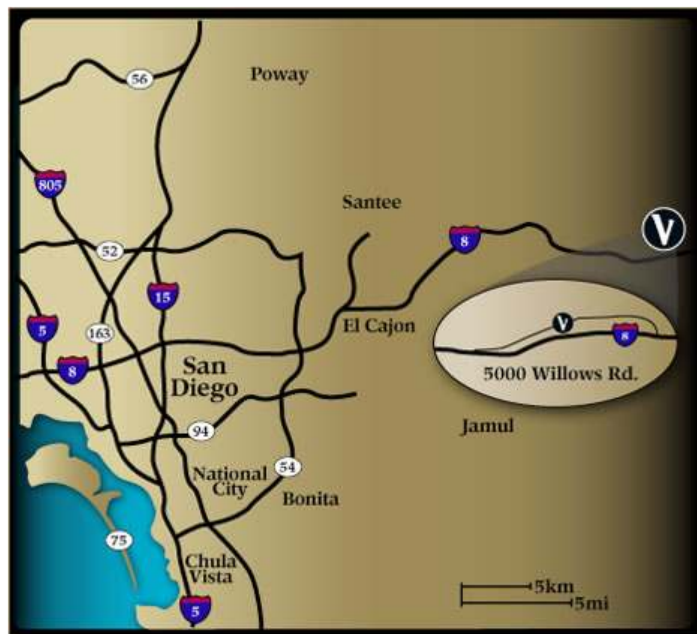
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You may duplicate this form for additional registrations

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The DreamCatcher Room @ Viejas  
5000 Willows Road,  
Alpine, CA 91901  
(800) 847-6537



### Driving Directions:

#### From Downtown San Diego:

Take Interstate 8 East toward El Centro.  
Take Willows Road/ Alpine Blvd. exit.  
Turn left onto Willows Road. Proceed  
1.5 miles to Viejas.

#### From North County:

Take Interstate 15 South. Merge onto Interstate  
8 East toward El Centro. Take Willows  
Road/ Alpine Blvd. exit. Turn left onto  
Willows Road. Proceed 1.5 miles to Viejas.

#### From South Bay:

Take Interstate 805 North. Merge onto Interstate  
8 East toward El Centro. Take Willows  
Road/ Alpine Blvd. exit. Turn left onto Willows  
Road. Proceed 1.5 miles to Viejas.

# The International Association of Administrative Professionals

IAAP is the world's first and foremost association for those in administrative support positions in an office environment. It is an association of members dedicated to a continuing program of education and professional development.

The goal of IAAP is to provide educational resources and opportunities to advance and strengthen professional competence and development. This is accomplished by projecting a professional, strong, and authoritative image recognized and valued by the business community.

By joining IAAP, the world's largest association for administrative support staff, with nearly 700 chapters and 40,000 members and affiliates worldwide, you will have access to up-to-date research on office trends, cutting-edge publications, outstanding seminars and conferences, and top-notch resources to help you enhance your skills and become a more effective contributor to your employer. Membership in IAAP offers personal and professional opportunities for development in:

- Networking
- Business trends and technology
- Professional image
- Professional certification (CPS/CAP)
- Leadership
- Meeting planning

For membership information contact Marge Suess CPS, Vice President-Membership Chair, at: (858) 272-1028 or [suessmarge414@gmail.com](mailto:suessmarge414@gmail.com).

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International Association of  
Administrative Professionals®

San Diego Chapter-IAAP  
P. O. Box # 882521 San  
Diego, CA 92186-2521

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